

WISCONSIN STATE USE BOARD MEETING

Wednesday, March 4, 2026

Held via Microsoft Teams

- I. Call to Order by Chairperson Tracy Nelson @ 12:31
- II. Introductions
 - a. Board Members:
 - i. Tracy Nelson, Chairperson, Private Business Representative
 - ii. Shawna Anderson, Work Center Representative
 - iii. Nick George, Public Member
 - iv. Richard Rydecki, DOA Representative
 - v. Andrzej Walz-Chojanacki, DWD DVR Representative
 - b. Other Attendees:
 - i. Nadine Malm – DOA, Staff to the Board
 - ii. Lisa Wollersheim – New Hope Center
 - iii. Robert Shufelt – Beyond Vision
 - iv. Stephanie Squires - Handishop Industries
 - v. Susan Osteen – Diverse Options
 - vi. Bill Oliva, Kapur and Assoc.
 - vii. Kathy J. Kaeding – DOC
 - viii. Barb LeDuc – Opportunities Inc.
 - ix. Jessica Potter – DOA
 - x. Anna Brakeman – Diverse Options
 - xi. Jolene Wheeler – Northwoods Inc. of Wisconsin

- xii. Chris Kostka – Opportunities Inc.
- xiii. Joseph Pichler – The Threshold, Inc.
- xiv. Allen Schraeder – Opportunities Inc.
- xv. Jason Frey – Opportunities Inc.
- xvi. Alison Hoffman – Lakeside Curative Services
- xvii. Diana Meza – Beyond Vision
- xviii. Randy Klein – Greenco Industries
- xix. Michael Snodgrass – Lakeside Curative Services
- xx. Cara Connors – DOA
- xxi. Travis Kunz – Curative Care Network
- xxii. Jon Cushman – Kenosha Achievement Center
- xxiii. Mike Schoen – DASH Medical
- xxiv. Jeff Christensen – DASH Medical
- xxv. Tammy Weber – Black River Industries
- xxvi. Mac Johnston – Indianhead Enterprises
- xxvii. Nathan Wardinski – DOA

III. Discussion and approval of Wisconsin State Use Board Meeting Minutes of Thursday, November 20, 2025. [Chairperson Tracy Nelson]

- a. Shawna motioned to approve the minutes.
- b. Nick second the motion.
- c. Motion carried unanimously

IV. State Use Program Subcommittee Update – [Chairperson Tracy Nelson]

- a. Nick motioned to approve the recommendation with discussion.

- b. Shawna seconded the motion.
 - c. The Board discussed the recommendation of updating the phrase in s. 16.752(1)(d) from “Severely Handicapped Individual” to “Individual with a Disability” to define a person participating in the program.
 - d. Motion passed unanimously to change terminology.
- V. 2026 Recertification/Certifications for State Use [Ms. Nadine Malm]
 - a. Nadine will send out recertification and new certification documents after April 1st.
 - b. Work Centers must be licensed by DWD to participate in the program.
- VI. Set Aside Extension for Drug Testing Kits [Ms. Nadine Malm]
 - a. Nadine is compiling information from DOC to assist the work center with a possible contract. Set aside extension requested to continue research and development.
 - b. Nick motioned to approve the set aside.
 - c. Andrzej seconded the motion.
 - d. Motion passed unanimously.
- VII. Set Aside Request for Microfiber Cleaning Cloths [Ms. Nadine Malm]
 - a. Fair market was completed and moving forward with contract creation.
 - b. Nadine approved first extension to develop contract.
 - c. Pricing and contract will be presented at next Board meeting for approval.
- VIII. Non-Sterile Disposable Gloves Contract Cancellation [Ms. Nadine Malm]
 - a. Lakeside Curative Services gave notice of contract cancellation effective March 6, 2026.
 - b. Inquiry was sent to work centers to gauge interest in a new contract opportunity with many responding positively.

- c. A request for bid was created and sent out on March 3rd. Responses are due April 2, 2026, 2:00 p.m.

IX. Product Ideas/Opportunities (Standing Agenda Item) [Ms. Nadine Malm]

- a. Bids were posted for Janitorial Services in several locations.
- b. There were two bids posted related to clothing and textiles.

X. Public Comment

XI. Future Meetings Review

- a. April 9, 2026, 10:00 a.m.
- b. July 9, 2026, 10:00 a.m.
- c. October 8, 2026, 10:00 a.m.

XII. Adjourn

- a. Nick motioned to adjourn.
- b. Shawna second the motion.
- c. Meeting adjourned at 12:57pm