

WISCONSIN STATE USE BOARD MEETING

Thursday, February 8, 2024, at 10:00 a.m.

Held via Microsoft Teams

- I. The State Use Board meeting was called to order by Chairperson Tracy Nelson at 10:01 a.m.
- II. Introductions
 - a. Board members present:
 - i. Tracy Nelson, East Shore/Algoma Mops; Private Business representative; Chairperson
 - ii. Nickolas George, MFPA; Public representative
 - iii. Bill Smith, NFIB; Small Business representative
 - iv. Amy Grotzke, Department of Workforce Development; Vocational Rehabilitation representative
 - v. Jana Steinmetz, Department of Administration; Department of Administration representative
 - b. Board members absent:
 - i. *Vacant; Work Center representative*
 - ii. *Vacant; Mental Health representative*
 - iii. *Vacant; Other representative*
 - c. Board staff present:
 - i. Nadine Malm, Department of Administration
 - d. Others present:
 - i. Jessica Potter, Department of Administration
 - ii. Cheryl Edgington, Department of Administration
 - iii. Alison Hoffman, Lakeside Curative Services
 - iv. Alice Salli, Department of Corrections
 - v. Angela Vukusich, Highline Corporation
 - vi. Ashby Rawstern, Embark Supported Employment
 - vii. Amber Fallos, Black River Industries
 - viii. Cara Connors, Department of Administration
 - ix. Dave Lemanski, Chippewa River Industries
 - x. Deanna Genske, Ascend Services
 - xi. Deb Winkler, Diverse Options
 - xii. Jolene Wheeler, Northwoods Incorporated
 - xiii. Michael Snodgrass, Lakeside Curative Services
 - xiv. Niki Steele, Aptiv
 - xv. Randy Klein, Greenco Industries
 - xvi. Richard Roe, Beyond Vision
 - xvii. Sarah Bass, Pathways of Wisconsin
 - xviii. Stacey Quickstad, Careers Industries
 - xix. Candace Sikraji, Careers Industries
 - xx. Patty Clark, Handishop Industries
 - xxi. Tammy Webber, Black River Industries
 - xxii. Todd Smet, DSPN
 - xxiii. Allen Schraeder, Opportunities, Inc.
 - xxiv. Travis Kunz, Curative Connection
- III. Discussion and approval of Wisconsin State Use Board Meeting Minutes of Thursday, October 12, 2023.

- a. Motion to approve by Bill Smith.
 - b. Seconded by Amy Grotzke.
 - c. Approved unanimously.
- IV. DWD/DVR Update [Amy Grotzke]
- a. Meredith Dressel was appointed as the new Division Administrator at DWD.
- V. Non-Sterile Disposable Gloves – Add New Items Request [Nadine Malm]
- a. Lakeside Curative Services contacted Nadine with a request to add three new styles to the glove contract, in order to meet agency needs. A Fair Market Review was done by Nadine and all new items met fair market prices.
 - b. Need a vote by Board to approve adding these items to the gloves contract beginning 2/12/24.
 - i. Motion to approve by Nickolas George.
 - ii. Seconded by Amy Grotzke.
 - iii. Approved unanimously.
- VI. DOC Work Boots and Oxford Shoes Contract with BRI [Nadine Malm]
- a. DOC and BRI have completed their negotiations for the contract and are in the process of getting the contract signed. They expect to have it signed by the end of the month.
 - i. BRI added that working on this contract has been a long process, but it's been great to work with DOC and they feel supported.
 - ii. Alice from DOC added that they plan to continue to use this contract template to streamline the process for future State Use contracts.
- VII. State Use Program Subcommittee [Tracy Nelson]
- a. The Subcommittee prepared a document that they have submitted to the DWD Legislative Liaison for their review and recommendation as to how to move forward with taking this to the Legislature.
 - b. A copy of the summary document can be made available by contacting Tracy Nelson (via an email through Nadine Malm).
 - i. Nadine offered to send the document to all certified work centers.
 - c. Bill asked whether we have identified any lead authors to take this cause on to bring the bill forward.
 - i. Tracy noted that no author has been identified.
- VIII. Discussion of the Purpose of Fair Market Review [James Kerlin, Beyond Vision]
- a. James did not attend the meeting and no one from Beyond Vision was prepared to speak in his absence.
- IX. WISBuy eMarketplace [Jessica Potter, State Bureau of Procurement]
- a. Jessica announced that the contract for the State's electronic marketplace, WISBuy, will not be renewed when it expires at the end of June 2024. She shared that the State realizes the historical importance of the tool for the work centers and promised that a plan is in development to ensure that the work center contracts aren't forgotten.
 - i. Tracy asked whether this was a budget decision and Cheryl Edgington confirmed that it was. In addition, she shared that the tool does not allow for continued growth and we are committed to providing a new process that will hopefully be even easier for work centers to use.

- ii. Bill reiterated that the system has been important for the success of the work centers and asked that the Board be kept informed throughout the process.

X. SUPRA Conference Report [Nadine Malm]

- a. Nadine shared notes from the various workshops that she attended at this year's SUPRA conference.
 - i. Information related to the WIOA act amendment, Rehabilitation Services Administration guidance for Vocational Rehabilitation agencies and ADA website compliance were highlighted during the Government Affairs Panel and Compliance and labor ratios were discussed during a best practices panel session.
 - ii. Multiple roundtable mini sessions provided presentations such as IT Security, Artificial Intelligence, Career opportunities with Technology and How to Recruit Professionals with Disabilities.
- b. SUPRA provided numerous ideas for possible contract opportunities. Some examples were:
 - i. Microfilm/Microfiche Conversion
 - ii. Digital Accessibility Services
 - iii. Embroidered Patches
 - iv. Vehicle Safety Flags
 - v. U.S. and State Flags
 - vi. Secure Mobile Hard Drive Destruction
 - vii. Braille Production Services
 - viii. Work Gloves
 - ix.

XI. Product Ideas/Opportunities (Standing Agenda Item) [Nadine Malm]

- a. Nadine reported no opportunities found on eSupplier or VendorNet related to products and services work centers provide.

XII. Public Comment

- a. None

XIII. Future Meetings Review

- a. April 4, 2024, at 10:00 a.m.
- b. July 11, 2024, at 10:00 a.m.
- c. October 3, 2024, at 10:00 a.m.

XIV. Adjourned by Chairperson Tracy Nelson at 10:52 a.m.