

WISCONSIN STATE USE BOARD MEETING

Thursday, July 13, 2023, at 10:00 a.m.

Held via Microsoft Teams

- I. The State Use Board meeting was called to order by Chairperson Tracy Nelson at 10:15 a.m.
- II. Introductions
 - a. Board members present:
 - i. Tracy Nelson, East Shore/Algoma Mops; Private Business representative; Chairperson
 - ii. Nickolas George, MFPA; Public representative
 - iii. Bill Smith, NFIB; Small Business representative
 - iv. Amy Grotzke, Department of Workforce Development; Vocational Rehabilitation representative
 - v. Jana Steinmetz, Department of Administration; Department of Administration representative
 - b. Board members absent:
 - i. *Vacant; Work Center representative*
 - ii. *Vacant; Mental Health representative*
 - iii. *Vacant; Other representative*
 - c. Board staff present:
 - i. Nadine Malm, Department of Administration
 - d. Others present:
 - i. Jessica Potter, Department of Administration
 - ii. Alison Hoffman, Lakeside Curative Services
 - iii. Ashby Rawstern, Embarks Supported Employment
 - iv. Becky Wilson, Headwaters, Inc.
 - v. Cara Connors, DOA
 - vi. Anna Eggebrecht, DWD
 - vii. James Kerlin, Beyond Vision
 - viii. Jolene Wheeler, Northwoods Inc.
 - ix. Shelby Kapitanski, DOC
 - x. Linda Klean, Beyond Vision
 - xi. Mac Johnston, Indianhead Ent.
 - xii. Mike Snodgrass, Lakeside Curative
 - xiii. Nancy Leipzig, GCPD
 - xiv. Niki Steele, Aptiv
 - xv. Patty Clark, Handishop
 - xvi. Randy Klein, Greenco Ind.
 - xvii. Rob Buettner, Beyond Vision
 - xviii. Alice Salli, DOC
 - xix. Tammy Weber, Black River Industries
- III. Discussion and approval of Wisconsin State Use Board Meeting Minutes of Thursday, April 6, 2023.
 - a. Motion to approve by Bill Smith.
 - b. Seconded by Amy Grotzke.
 - c. Approved unanimously.
- IV. Work Boots and Oxford Shoes [Ms. Nadine Malm]
 - a. Nadine reported that DOC had estimated a decision for the Work Booths and Oxford Shoes contract. No decision has been made at this point and Nadine recommended extending the set-aside by the Board.

- b. Motion to approve by Nickolas George to extend the set-aside.
 - c. Seconded by Amy Grotzke.
 - d. Approved unanimously.
- V. 2023 Annual State Use Program Recertification [Ms. Nadine Malm]
- a. We have 45 programs (decreased from 47 last year) that have agreed to recertify.
 - i. Two work centers have merged into a single work center and another work center is no longer in operation.
- VI. 2023 Fair Market Review [Ms. Nadine Malm]
- a. The Fair Market Reviews were sent out recently and the response rate has been great so far.
- VII. 2023 Annual Report [Ms. Nadine Malm]
- a. Emails will be sent out by August 4th and will be due by August 25th.
- VIII. State Use Program Subcommittee Recommendations [Ms. Tracy Nelson]
- a. The State Use Board Subcommittee was tasked to review and propose changes to Wisconsin Statutes related to the State Use Program (e.g., modernizing the definition of an individual with disabilities). The committee presented six recommendations to the State Use Board for approval.
 - b. Vote on Recommendation 1 – Update the makeup of the State Use Board and add an additional position for Board appointment:
 - i. Motion to refer this recommendation to the October Meeting by Bill Smith in order to have the subcommittee further explore the role that the additional Board members would play.
 - ii. Seconded by Nickolas George.
 - iii. Approved unanimously.
 - c. Vote on Recommendation 2 – Update definition of “Severely Handicapped Individuals” and include competitive integrated employment language:
 - i. Motion to approve by Nickolas George.
 - ii. Seconded by Amy Grotzke.
 - iii. Approved unanimously.
 - d. Vote on Recommendation 3 – Remove reference to license under 104.07 as a mandatory requirement to participate in the State Use Program:
 - i. Motion to approve by Nickolas George.
 - ii. Seconded by Bill Smith.
 - iii. Approved unanimously.
 - e. Vote on Recommendation 4 – Reduce the direct labor hours from 75 percent to 50 percent performed by severely handicapped individuals:
 - i. Motion to approve by Nickolas George.
 - ii. Seconded by Bill Smith.
 - iii. Approved unanimously.
 - f. Vote on Recommendation 5 – Eliminate the need to provide a 14(c) license under 104.07. Include language for work centers to provide an attestation to participate:
 - i. Motion to approve by Bill Smith.
 - ii. Seconded by Nickolas George.

- iii. Approved unanimously.
 - g. Vote on Recommendation 6 – Removed paragraph g in s.16.752(8)(g):
 - i. Motion to approve by Nickolas George.
 - ii. Seconded by Amy Grotzke.
 - iii. Approved unanimously.
- IX. Product Ideas/Opportunities (Standing Agenda Item) [Ms. Nadine Malm]
 - a. No open opportunities at this time.
- X. Public Comment
 - a. Ashby shared her appreciation of the subcommittee’s work to help change the language and policies to “keep up with the times.”
 - b. Tracy also shared her appreciation of the subcommittee’s work. She further encouraged those with opinions on what they would like to see in the State Use Board’s role composition to share that information with her and the subcommittee.
- XI. Future Meetings Review
 - a. October 12, 2023, at 10:00 a.m.
- XII. Adjourned by Chairperson Tracy Nelson at 11:14 a.m.