

## WISCONSIN STATE USE BOARD MEETING

Thursday, July 17, 2022, at 10:00 a.m.

Held via Microsoft Teams

- I. The State Use Board meeting was called to order by Chairperson Tracy Nelson at 10:12am.
- II. Introductions
  - a. Board members present:
    - i. Tracy Nelson, East Shore/Algoma Mops; Private Business representative; Chairperson
    - ii. Nickolas George, MFPA; Public representative
    - iii. Bill Smith, NFIB; Small Business representative
    - iv. Amy Grotzke, Department of Workforce Development; Vocational Rehabilitation representative
    - v. Jana Steinmetz, Department of Administration; Department of Administration representative
  - b. Board members absent:
    - i. *Vacant; Work Center representative*
    - ii. *Vacant; Mental Health representative*
    - iii. *Vacant; Other representative*
  - c. Board staff present:
    - i. Nadine Malm, Department of Administration
  - d. Others present:
    - i. Jessica Potter, Department of Administration
    - ii. Cheryl Stapleton, Department of Corrections
    - iii. Ashby Rawstern, Embark Supported Employment
    - iv. Tony, Embark Supported Employment
    - v. Elizabeth Filter, Varc Inc.
    - vi. Jean Monroe, New View Industries
    - vii. Kathy Meisner, Disability Service Provider Network
    - viii. Lincoln Burr, Aspiro Inc.
    - ix. Lisa Davidson, Disability Service Provider Network
    - x. Nancy Leipzig, Governor's Committee for People with Disabilities
    - xi. Randy Klein, Greenco Ind.
    - xii. Mike Snodgrass, Lakeside Curative
    - xiii. James Kerlin, Beyond Vision
    - xiv. Rob Buettner, Beyond Vision
    - xv. Linda Klean, Beyond Vision
    - xvi. Tammy Webber, Black River Ind.
- III. Discussion and approval of Wisconsin State Use Board Meeting Minutes of Thursday, May 19, 2022.
  - a. Motion to approve by Nickolas George.
  - b. Seconded by Amy Grotzke.
  - c. Approved unanimously.
- IV. Annual Review of Fair Market Pricing [Ms. Nadine Malm]
  - a. The Fair Market Pricing Review was sent out 7/1/2022 and is due back 7/29/2022. Nadine has received approximately a third of the reviews back already and those that are still outstanding have communicated that they are waiting on pricing information. No expected delays have been shared.
- V. Fiscal Year 22 Annual Report [Ms. Nadine Malm]

- a. Report documents will be sent out no later than 7/29/2022 and will be due back 8/26/2022.

VI. Price Decrease – Non-Sterile Disposable Gloves [Ms. Nadine Malm]

- a. Lakeside Curative provided price decreases for 7 gloves on contract. The prices seem to be getting back to the pre-pandemic pricing. These price decreases have already been placed into effect.
- b. Question from the Board: Is pricing due to demand?
  - i. Answer from Mike Snodgrass: Pricing is due to a number of factors, including supply and demand. Things are getting back to where they should be.

VII. New Product Addition – Non-Sterile Disposable Gloves [Ms. Nadine Malm]

- a. An agency requested that a couple of items be added to the contract. One of the items was already on the contract, but in a different volume – this request was denied. A second request was for Fentanyl-tested non-sterile gloves to be added and this item is available to be added to the contract. If it's added, the Fentanyl-tested gloves will be added effective 8/1/2022.
- b. Motion to approve by Bill Smith.
- c. Seconded by Amy Grotzke.
- d. Approved unanimously.

VIII. Price Increase Request – Spices and Seasonings [Ms. Nadine Malm]

- a. Black River Industries has requested an increases on the Spices and Seasonings contract. If approved, the price increase would be effective 7/15/2022. The increase is due to an increased cost of shipping and raw materials. Two items were originally outside of Fair Market pricing, but Black River Ind. has agreed to reduce the price of those two items.
- b. Motion to approve by Amy Grotzke.
- c. Seconded by Nickolas George.
- d. Approved unanimously.

IX. Product Ideas/Opportunities (Standing Agenda Item) [Ms. Nadine Malm]

- a. Since the last Board meeting, there have been a couple of solicitations that were posted on eSupplier (jackets/outerwear for DNR, janitorial services in Milwaukee for DOJ). Nadine provided outreach to the work centers that were capable of offering similar services. In addition, Nadine verified that the agencies also reached out to work centers as part of their general bidder outreach.

X. Public Comment

- a. Nancy Leipzig, Governor's Committee for People with Disabilities
  - i. GCPD is a committee of members appointed by the Governor. Cover any aspects related to disability in Wisconsin. Advise Governor and State Agencies on topics that affect people with disabilities. Have a subcommittee, chaired by Nancy, that has some feedback to provide to the State Use Board. She would like to have a future conversation, either at a future State Use Board meeting or at one of the GCPD meetings.
  - ii. Nadine has Nancy's contact information and can share that with the Board members, if they would like.
    1. Tracy indicated that she would be interested in having the contact information shared with her.
  - iii. Board question: What types of topics is GCPD interested in sharing with the Board?
    1. Answer from Nancy Leipzig: Some recommendations include changing the laws regarding sub-minimum wages, others include changing the way we discuss people with disabilities, and including someone with disabilities on the State Use Board.

- XI. Future Meetings Review
  - a. October 13, 2022, at 10:00 a.m.
- XII. Adjourned by Chairperson Tracy Nelson at 10:32am.