

WISCONSIN STATE USE BOARD MEETING
January 14, 2021, 10:00 a.m.
Via SKYPE

Call to Order – The meeting was called to order by Jean Zweifel at 10:01 a.m.

Board Members on Teleconference:

- Jean Zweifel, Chairman
- Nick George, MFPA
- Bill Smith, NFIB
- Amy Grotzke, Department of Workforce Development
- Jana Steinmetz, Department of Administration

Board Staff on Teleconference:

- Andrew Shuck, Department of Administration
- Nadine Malm, Department of Administration
- Terri Hagstrom, Department of Administration
- Jessica Potter, Department of Administration

Teleconference Participants:

- Cheryl Stapleton, Department of Corrections
- Robyn DeVries, MARC West
- Mike Snodgrass, Lakeside Curative
- Tracy Nelson, Lakeside Curative
- Shane Jones, Beyond Vision
- Alan Wartella, East Shore Industries
- Tammy Weber, Black River Industries
- Randy Klein, Greenco Industries
- Lisa Davidson, DSPN
- Pat Karlen, DSPN (Roadside Facilities)
- Sarah Bass, Pathways of WI
- Liz Filter, VARC DSPN
- Travis Kunz, Curative Care Network

Discussion and approval of special Wisconsin State Use Board Meeting Minutes of Friday, November 6, 2020 – Amy Grotzke moved to approve, Nick George 2nd. There was no discussion. Motion carried.

Discussion and approval of special Wisconsin State Use Board Meeting Minutes of Friday, November 13, 2020 – Nick George moved to approve, Bill Smith 2nd. There was no discussion. Motion carried.

Price Increase for Non-Sterile Disposable Gloves – Lakeside Curative Services (Ms. Nadine Malm) – Nadine spoke and said that fair marketing pricing would be effective January 1, 2021 and this would be backdated, like we have done on previous increases. There was some discussion. Motion to approve the price increase effective January 1, 2021 was made by Bill Smith, Nick George 2nd. Motion carried.

Extension request for Hand Sanitizer and Sanitizing Wipes set-aside (Ms. Nadine Malm) –

Opportunities, Inc. is requesting a set-aside as they are looking at a different supplier to get more competitive pricing. Previously, when they submitted their prices it was outside fair marketing pricing. A motion to approve a 90-day set-aside extension was made by Nick George, Amy Grotzke 2nd. Motion carried.

Extension request for Brushes and Booms set-aside (Ms. Nadine Malm) – East Shore Industries has decided to let this set-aside lapse and go by the wayside. There is no set-aside for brushes and booms as of today's date.

Recertification 2021/New Certifications (Ms. Nadine Malm) – Nadine will be working out sending out recertification paperwork prior to our next meeting in April. She's unsure if they will be completed by that meeting. She currently has a question in to the Department of Workforce Development (DWD) as their site is down and cannot view any licenses. DWD will get back to her when they have it fixed.

Product Ideas/Opportunities (Standing Agenda Item) (Ms. Nadine Malm) – At this time, Nadine has not seen anything. With State employees working remote she thinks that you are not seeing a lot of new contracts coming out as employees are trying to just keep their contracts going as they are and keeping up with the needs of the state.

Public Comment – New Board member Jana Steinmetz, the new Administrator of the Division of Enterprise Operations in DOA, introduced herself and gave a bio.

Board member, Nick George asked how the work centers are doing. Liz Filter of VARC/DSPN spoke that the support from Federal and State grant money at the end of 2020 helped. Most providers are expecting a decline in service provisions in attendance. She doesn't know of any that have closed but have collapsed and have discontinued some of their services due to the pandemic. Some providers are making it better than others and sum it up by they are just trying to make it through.

Board member, Bill Smith asked about the status from the Bureau of Procurement requesting a waiver from the Department of Administration to waive the 75% labor requirement from work centers. Nadine responded stating that the waiver is still in place. The waiver allows work centers to use able bodied people to complete some of the requirements for our contract. Without this waiver some of the contracts may have had to be cancelled.

Nadine mentioned that she has received a glove price increase to be effective February 1, 2021. She is working through the fair market and will need to set up another meeting before February 1st.

Andrew Shuck introduced Jessica Potter as the new manager to Nadine Malm and Terri Hagstrom, due to a reorganization within the Bureau. He thanked Nadine and Terri for the great work they have done with servicing the board.

Future Meetings Review

- a. April 8, 2021, at 10:00 a.m. – will be held via SKYPE

- b. July 8, 2021, at 10:00 a.m. – Dept. of Agriculture, Trade and Consumer Protection
- c. October 14, 2021, at 10:00 a.m. – Dept. of Agriculture, Trade and Consumer Protection

Adjourn – Motion was made to adjourn by Nick George, 2nd by Bill Smith. Motion carried.