

WISCONSIN STATE USE BOARD MEETING
July 17, 2019, 10:00 a.m. – 12:00 p.m.
Department of Agriculture, Trade and Consumer Protection
2811 Agriculture Drive
Madison, WI

Opening Business

Call to Order – The meeting was called to order by Jean Zweifel at 10:06 a.m.

Introductions

Board Members Present:

- Jean Zweifel, Chairman - Teleconference
- Amy Grotzke, Department of Workforce Development
- Bill Smith, NFIB

Board Staff Present:

- Cheryl Edgington, Department of Administration
- Andrew Shuck, Department of Administration
- Nadine Malm, Department of Administration
- Terri Hagstrom, Department of Administration

Audience:

- Jana Steinmetz, Department of Administration
- Ken Maciejewski, Opportunities Inc.

Teleconference Participants:

- Robin DeVries, MARC
- Allen Wortella, East Shore Industries
- Nancy Liepzig, Governors Committee for People with Disabilities
- Charlene Orsted, Department of Corrections
- Aaron Porter, Beyond Vision
- Paul Fischer, Superior Vocations
- Wanda Kleinschmidt, Lincoln

Cheryl Edgington spoke and said this would be her last meeting as she has taken on the position as Deputy Bureau Director. She introduced Andrew Shuck as the new Enterprise Sourcing Section Chief.

Discussion and approval of Wisconsin State Use Board meeting minutes from Thursday, May 2, 2019.
No discussion. Amy motioned, Bill 2nd – Motion carried.

2019 Fair Market Pricing – Nadine Malm - Nadine sent out the 2019 Fair Market pricing on Tuesday, July 16, 2019 for review thru DocuSign. She has already received 13 of the 52 work center's responses. A presentation on DocuSign will be given later in this meeting by Nadine. The Fair Market documents

from the work centers are due back on August 5, 2019. Nadine will start the analysis to have that completed by the October 2019 meeting.

2019 Annual Report – Nadine Malm – The annual report will be going out on July 29th and due August 16, 2019. It will be done thru DocuSign where Nadine will go over the form today. Formulas have been put in there so work centers will not have to do any calculations.

Presentation of Using DocuSign with State Use forms - Nadine Malm – Nadine did a presentation on DocuSign which will be utilized for State Use Fair Marketing pricing and Annual Reports. The form has not changed only the mechanism at which data is being collected. If there are any questions regarding DocuSign to reach out to Nadine.

Product Ideas/Opportunities (Standing Agenda Items) - Nadine Malm – Nadine received notice from ‘New View Industries’ that they will be terminating their ‘Highway Stakes and Lathes’ contract with the Department of Transportation (DOT). They have provided a 90-day work notice to DOT and will sell their stock until it is depleted. After 90 days they will not accept any new orders. Nadine spoke with the contract manager and they are in the process of contacting the regions to see what the volume is. Nadine mentioned that if they have any need for this contract that it should be with one of the work centers. Nadine will provide information once a decision has been made.

Public Comment

Nancy Liepzig of the Governors Committee for People with Disabilities spoke and invited the State Use Board to have a dialog with the Governor’s committee on how we can work together to update the State Use program to be more consistent with other initiatives and philosophies in the State of Wisconsin. The Governor’s Committee has developed a sub-committee to work on the State Use program and is interested in a dialog with the State Use Board committee.

Future Meetings Review:

- a. October 10, 2019, at 10:00 a.m.-Department of Agriculture, Trade and Consumer Protection

Adjournment – Bill motioned, Amy 2nd – Motion carried.