

WISCONSIN STATE USE BOARD MEETING
July 13, 2017, 10:00 a.m. – 12:00 p.m.
Department of Agriculture, Trade and Consumer Protection
2811 Agriculture Drive
Madison, WI

Opening Business

Call to Order – The meeting was called to order by Jean Zweifel at 10:02 a.m.

Introductions

Board Members Present:

- Nick George, MFPA
- Jean Zweifel, Greenco Industries
- Jim Langdon, Department of Administration
- Bill Smith, NFIB

Board Staff Present:

- Cheryl Edgington, Department of Administration
- Nadine Malm, Department of Administration
- Terri Hagstrom, Department of Administration

Audience:

- Candace Sikraji, Careers Industries
- Stacy Quicksand, Careers Industries
- Joe Green, Careers Industries
- Jim Taray, Superior Vocations Center
- Isobel O'Rourke, KAC Inc.
- Ken Maciejewski, Jr., Opportunities, Inc.

Teleconference Participants:

- Randy Klein MARC
- Ellen Corso, Department of Health Services
- Dale Cayemberg, Holiday House
- John Burnett, Department of Corrections
- Becky Hoefs Department of Corrections
- Charlene Orsted, Department of Corrections
- Kimmery Webber, Lakeland, Industries
- Amber Fallos, Black River Industries
- Jenny Felty, Headwaters, Inc.
- Allan Wartella, Algoma Mops/East Shore Industries

Discussion and approval of Wisconsin State Use Board meeting minutes from Thursday, March 9, 2017 – a copy of the original minutes and revised minutes. The revised version was sent out the evening of July 12, 2017. The revised version is a condensed version. The vote would be which version to accept. Nick motioned to accept the condensed version, Jim 2nd – Motion approved.

2016 Annual Report – Nadine Malm – the Report was sent out in May 2017. There were a couple of changes that were requested. The changes were the title of the company changed to “business” instead of “businesses” and Enid Glenn’s title has changed. A motion was called to approve the changes and send to the Secretary of the Department of Administration. Nick motioned, Jim 2nd-Motion approved.

Spices and Seasonings Bid Update – Nadine Malm – the bid is complete and under review. After review, it will be sent to Department of Corrections (DOC) and Department of Health Services (DHS) to verify the items included. There is a question about a couple of items that are included in the bid that were previously not on the contract. Nadine will have a discussion with DOC and DHS. This is an update and no action is needed.

Can Liner Contract Price Increase – Nadine Malm - A request for a price increase for can liners is still under review. This is an update and no action is needed.

Set Aside Request Update for Disposal and Recycling of Mixed Electronic Surplus – Nadine Malm/Randy Klein – Nadine spoke with Randy Klein from Madison Area Rehab Center and he is requesting another extension which would have to be approved by the Board. They are finishing up their final stage of certification and once they are finished with that, they should be able to move forward with this contract. Jim motioned to approve a 90-day extension for MARC’s RND set aside, Nick 2nd-Motion was approved.

Work Center Recertification and New Certifications 2017 – Nadine Malm - We have completed the recertification for 2017. Two work centers requested to be removed from the program during the calendar year (2016) and two more chose to not recertify in 2017. Two new work centers were certified for the program for a total of 60 work centers. An issue came up this year with the recertification. There were a couple of work centers that no longer held the special minimum wage license which is a requirement of the Wisconsin State Statute to be part of this program. DOA worked with DWD to get those individual work centers certified and licensed again. Even if a work center is not using the license and doesn’t intend to pay a special minimum wage, they must still hold the license to be part of the program.

2017 Fair Market Pricing – Nadine Malm - Fair Market review was sent out July 12, 2017 and documents are due August 11, 2017. The documents will be reviewed when they come in and then Nadine will conduct the fair market analysis for pricing. Nadine misunderstood that DOC wanted to speak regarding creating a sub group to discuss issues with Fair Market. This discussion will be held between DOC and Department of Administration (DOA). No more discussion was held.

2017 Annual Report – Nadine Malm - Annual Reports are scheduled to go out the week of July 27, 2017 and are due at the end of August 2017. There is a 2-week delay in-between the due dates.

Public Comment

There was discussion on WIOA (Workforce Innovation Opportunity Act) regarding placement of individuals under age 24 in the work centers.

Jim mentioned that he took a tour of Greenco Industries on April 13, 2017 and was very impressed with the work center. It was mentioned Greenco will have an increased workload due to a contract with a private company that is expanding their production by 50%.

There was discussion on why meetings get cancelled so many times. People are appointed to the Board when they are approved by the governor and there are only so many people. When somebody is absent and there isn't quorum, the meeting is cancelled. If a person would like to get on the Board, there is a place on the Governor's website to apply to become a member of the Board. There are 2 public positions that need to be filled and the position for the Department of Health Services.

A discussion was held about a possible change to allow work centers to purchase items from State contracts. This would require a change in State Statute, which would need to be carefully reviewed/weighed.

Adjournment – Nick motioned and 2nd by Bill. Motion approved.

Future Meetings Review:

- a. October 12, 2017 at 10:00 a.m.-Department of Agriculture, Trade and Consumer Protection