WISCONSIN STATE USE BOARD MEETING

October 10, 2013, 10:00 a.m. – 12:00 p.m.

Department of Agriculture, Trade, and Consumer Protection (DATCP)

2811 Agriculture Drive

Madison, WI 53718

**Opening Business**

Call to Order – The meeting was called to order by Jean Zweifel at 10:03 a.m.

Introductions

Board Members Present:

* Jean Zweifel, Greenco Industries
* Marie Danforth, Department of Health Services
* Bill Smith, Small Business
* Mike Casey, Public Member
* Nick George, Midwest Food Processors Association
* Helen McCain, Department of Administration (via teleconference)

Board Staff Present:

* Nadine Malm, Department of Administration
* John Gibson, Department of Administration

Audience:

* Mary Van Boxtel, Lakeside Packaging Plus
* Connie Kafura, Lakeside Packaging Plus
* Todd Krukowski, Goodwill Industries
* Jeff Martinelli, Industries for the Blind
* Thomas Cook, Rehabilitation for Wisconsin
* Ben Coley, Lakeside Curative Services
* Gary Goodsell, Careers Industries
* Ken Maciejewski, Opportunities Inc
* Nancy Rupp, Kenosha Achievement Center
* Karl Schmig, Riverfront Inc

Teleconference Participants:

* Amy Golackson, Kandu Industries
* Paul Thornton, Black River Industries
* Ron Opicka, East Shore Industries
* Troy Baxter, Endeavors
* Kathy Kaeding, Department of Corrections

Approval of April 18, 2013 Minutes.

**Nick motioned, Marie 2nd and approved**

SciQuest update from Board Member McCain

* The State is moving to an electronic catalog system soon, followed by ERP system.
* This will be used with purchasing cards, and will enable better tracking of contract spend.
* A vendor can link its own catalog, or let the State maintain a hosted catalog.
* VendorNet site will stay active through the install process, which will take many months.
* Agencies and vendors will be trained to use the new system.

Chairperson Report

* Nothing to report

**Continuing Business**

Appreciable Contribution and Value Added Discussion – As discussed at the previous meeting, staff researched the history of appreciable contribution. Originally, in the late 1980s, Work Centers were required to provide 50% of the “value added”. At some point in the 1990s, the definitions of “value added” and “appreciable contribution” were muddled, and Work Centers were required to add value to each product equal to 50% of the selling price, which is not feasible. It was noted that these terms are not defined in the Administrative Code or Statutes.

This problem was discussed once in 2005, which resulted in Work Centers being given the ability to describe their situations, and the Board could then approve <50% appreciable contribution.

Because it seems the form was mistakenly changed, and Work Centers are virtually unable to meet the current 50% standard, the Board thinks that the Work Center’s requirement should switch back to 50% of value added (pending review by DOA Legal). This is also how the Federal program operates. We should be ready for a motion at the next meeting, and hope to have a new Form released by April.

**Tabled**

Update on Drug Testing Kits – DOC expressed some accountability concerns to DOA. Nadine has asked SUPRA members some related questions as well. Another extension will be needed to work through this, and it still isn’t guaranteed that DOC will approve Greenco’s participation.

90 day extension needed:

**Nick motioned, Bill 2nd and approved (Board Chairperson Zweifel abstained)**

Fair Market 2012 – Nadine is working on it, and should have the pricing out to the subcommittee within two weeks. There are a lot of new people filling out these forms, and unfortunately they are finding the process confusing and not correctly filling out the forms.

Annual Report 2012 – Nadine said the Annual Report could be out within three weeks. A draft should be sent to the board members by November 1st.

\*Note: Training for completing this paperwork, plus Fair Market and other topics, occurred at DATCP (and was broadcasted online) immediately after this quarterly meeting.

Price Increase Request for Various Brushes and Brooms by Industries for the Blind – Nadine has some concerns over the pricing that was submitted, and wants to speak with Industries for the Blind before bringing this back before the board. This could possibly come to an email vote.

**Tabled**

**New Business**

Meeting regarding Officer Uniforms – DOC will change Officer Uniforms, and has concerns such as delivery and warehousing. Nadine is working with them to come up with a solution, and hopefully will have something to report at the next meeting.

Set Aside Request for Big Belly Solar Powered Trash Compactors – Amy Golackson of Kandu Industries has reached out, but could use some advice on how to move forward. Nadine offered to survey Agency interest, and to call Amy tomorrow with more information.

**Bill motioned, Nick 2nd and approved**

Update regarding proposed rule changes (Medicaid Home and Community-Based Services (HCBS) program) – Thomas Cook (of Rehabilitation For Wisconsin) gave a presentation on a new proposed regulation affecting definitions of integrated settings. The redefinition would jeopardize segregated institutions such as work centers, which could potentially be eliminated.

This is fallout from the Olmstead decision, which the courts want to ensure is being properly enforced. Other states have passed similar regulations to ensure placement of clients in the most integrated settings possible, and to make available a range of placement options. While created in good faith, this draft regulation has, for example, affected New York, which is currently being forced to shut down its sheltered work centers by CMS.

The Board voted to draft a letter to Congress expressing dissatisfaction with this proposed rule.

**Bill motioned, Nick 2nd and approved**

SUPRA Conference – Nadine wishes to attend the next SUPRA conference on January 22-24, 2014 in San Antonio, TX. The cost will be $378 for hotel, $195 for registration, and ~$425 for travel, for a total of around $1100. We have $2000 in the budget for out-of-state travel.

**Marie motioned, Mike 2nd and approved**

**Old/Other Business**

Public Comment

* No news to report on Peter Barca investigation, which first came up last April. No further action will be taken on this item.
* Ron Opicka of East Shore Industries approved of the Board’s decision to write a letter to Congress.
* Tom suggested rekindling a former annual awards ceremony at the State Capitol at the upcoming July meeting.

Future Meetings:

* Thursday, January 9, 2014 10am – 12pm, DATCP
* Thursday, April 10, 2014 10am – 12pm, DATCP
* Thursday, July 10, 2014 10am – 12pm, To Be Determined (DATCP is reserved as well)
* Thursday, October 9, 2014 10am – 12pm, DATCP

Adjournment – 11:24 a.m.

**Nick motioned, Mike 2nd and approved**